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FIRST ORDER OF BUSINESS – Roll Call

Present and constituting a quorum were:

Also present were:

The following is a summary of the discussions and actions taken at the May 14, 2018 Ballantrae CDD Board of Supervisors meeting.

There being none, the next item followed.

A. District Counsel – Straley, Robin, Vericker

B. Landscape Maintenance Report – Yellowstone

Discussion ensued.

C. DPGF Field Report

Mr. Flateau presented the DPGF Field Report and asked for comments or questions.

Discussion ensued.

➤ **April Operations Report**

➤ **April Grade Sheet**

➤ **April Score Card**

D. District Manager

Mr. Flateau requested the District Manager give the Board the asset reserve chart and an explanation for what it is.

Mr. Flateau requested that the landscape report be sent to Mr. Mahar each month before the meetings.

Mr. Flateau asked the District Manager to get the status of an open pipe that Mr. Cusmano was going to have capped.

E. District Engineer – Stantec

Ms. Stewart gave the Stantec report and asked for comments or questions. She stated she would schedule an annual spring inspection.

F. Pond Manager

➤ **American Ecosystems Pond Report**

Mr. Flateau presented the Pond Report. Mr. Flateau noted that last month he toured the 14 different ponds with Ms. Stewart and Mr. Smith. Mr. Flateau presented recommendations for possible solutions and payment summary for associated costs.

Mr. Flateau additionally addressed Pond 10, stating that when Mr. Mahar looks at it, if he sends an invoice that's in line with the other prices, would the Board authorize him to approve so that it can get going or wait until next month.

On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board authorized the Chairman to approve any repairs required on Pond 10, as long as they are in line with the other proposals, for the Ballantrae Community Development District.

➤ **American Ecosystems Contract**

This item was tabled.

G. Report on Pond Erosion

Mr. Flateau asked the Board to review the pond erosion report. Discussion ensued.

The invoices are to be paid per the following Line items:

➤ Club Rush planting and erosion repair - Line Item 54, Lake/Pond Repairs - \$9,000

➤ Install/Replace Aquatic Plants - Line Item 55, Install/Replace Aquatic Plants - \$4,000

➤ Replace Plants, Mulch & Trees - Line Item 61, Replace Plants, Mulch & Trees - \$14,257

- Sod & Seed Replacement - Line Item 62, \$8,000

On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board adopted the Pond Report as policy of the Board and authorized the invoices for the work - \$35,257 - from the notated line items for the Ballantrae Community Development District.

Mr. Plateau requested that the total amount of \$35,257 be included in the motion.

On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board agreed to add \$35,257 to the motion adopting the Pond Report as policy of the Board and pay the invoices for the work that are appended to it from the notated line items for the Ballantrae Community Development District.

FOURTH ORDER OF BUSINESS – Administration Matters

A. Consideration – Approval of the Regular Meeting Minutes – April 2, 2018

Mr. Plateau presented Approval of the Regular Meeting Minutes of April 2, 2018 and asked for comments, questions or corrections.

Mr. Plateau requested the following corrections:

Line 31 Replace with: “Resident restated his support expressed at a previous meeting for making the necessary pole repairs and to replace the shade cover above the children’s play area.”

Line 65 Replace with: “Mr. Plateau presented the Bio-Mass Tech Inc. Contract stating that there is a \$14,000 contract would be paid from Line Item 113 Emergency Reserve. That amount will be offset by the waived \$6,000 District Engineering fee.”

Delete **Line 97 and 98** and under the Pressure Cleaning subject state “Mr. Plateau stated that we replaced the contractor approved from the prior month with Buddy’s Pressure Washing and Roof Cleaning to pressure wash the entrance monuments, clubhouse and gazebo roofs for \$1,035.

On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved the Regular Meeting Minutes – April 2, 2018, as amended, and to be subsequently forwarded to the Chairman for acceptance signature for the Ballantrae Community Development District.

B. Consideration – Acceptance of the March 2018 Unaudited Financial Statements

Mr. Plateau presented the Match 2018 Unaudited Financial Statements and asked for comments or questions, noting that the Treasurer, Ms. Comings-Thibault was present.

Discussing ensued.

On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board approved the March 2018 Unaudited Financial Statements for the Ballantrae Community Development District.

FIFTH ORDER OF BUSINESS – Business Matters

A. Consideration of Resolution 2018-02, General Election Resolution, Instructing the Supervisor to Begin Conducting the District's General Election

On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board adopted Resolution **2018-02** General Election for the Ballantrae Community Development District.

B. Presentation of Pasco County Supervisor of Elections Number of Registered Voters – 1,649

Mr. Plateau presented the Pasco County Supervisor of Elections Number of Registered Voters stating that there are 1,649 voters in Ballantrae.

C. Consideration – Acceptance of the GNP Services Arbitrage Report

Ms. Comings-Thibault presented the GNP Service Arbitrage Report and asked for comments or questions.

On a MOTION by Mr. Bobick, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board accepted the GNP Services Arbitrage Report for the Ballantrae Community Development District.

D. Consideration – Acceptance of the Audited FY 2017 Draft Financial Statements

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board accepted the Audited FY 2017 Draft Financial Statements for the Ballantrae Community Development District.

E. Consideration – Pool Sure Maintenance Contract – Increase:

➤ Summer Rates - \$802.50 to \$842.63

➤ Winter Rates - \$481.50 to \$505.58

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board accepted the Pool Sure Maintenance Contract Increase for the for the Ballantrae Community Development District.

F. Consideration of Cornerstone Proposal – Playground Structures

➤ Removal & Disposal of 6 Playground Structures Posts - \$7,383.75

This item was tabled

➤ Repairs to Existing 6 Posts - \$12,510 (to be expended from Line 104 – O&M Contingency)

This item was tabled

G. Consideration of Cornerstone Proposal – Dock Removal - \$5,000 (to be expended from Line 104 – O&M Contingency)

Mr. Plateau presented the Cornerstone Proposal – Dock Removal - \$5,000 (to be expended from Line 104 – O&M Contingency) and asked for comments or questions.

On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved the Cornerstone Proposal – Dock Removal - \$5,000 for the for the Ballantrae Community Development District.

H. Discussion of FY 2018/2019 Proposed Budget

Mr. Plateau presented the FY 2018/2019 Proposed Budget and asked for comments or questions.

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board accepted the FY 2018/2019 Proposed Draft Budget for the Ballantrae Community Development District.

SIXTH ORDER OF BUSINESS – Staff Reports

A. Maintenance Supervisor

SEVENTH ORDER OF BUSINESS – Audience Comments on Other Items

Lisa Zebra from Fitness 320 asked about using a facility, offering a 10% User Fee and rate break for residents. Offering Yoga, Aqua exercise and the Boot Camp would be held at 6 a.m., 10 a.m. and 6 p.m.

Mr. Plateau asked them to submit a proposal in writing.

EIGHTH ORDER OF BUSINESS – Supervisor Comments & Requests

Mr. Plateau mentioned Pasco Utilities will be rebuilding the lift station on Ballantrae Blvd. south of Castleway entrance. He also said he was switching the newsletter from bi-monthly to a quarterly issue.

Supervisor asked when pool monitors would be back for the summer season. Mr. Fletcher stated they were already back.

Supervisor asked about having a crossing guard. He also asked about the leveling of Ballantrae Blvd. where dips in the road exist. He was told this is a County issue.

Discussion ensued concerning repair washed out sidewalk in front and move fence.

On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board authorized the Chairman to execute Fence Movement proposal for the Ballantrae Community Development District.

Resident requested using the clubhouse to hold cake decorating/baking classes. She would file as a resident with \$25 fee.

NINTH ORDER OF BUSINESS – Adjournment

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned the meeting for the Ballantrae Community Development District.


**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title: ☐ Secretary ☐ Assistant Secretary



Signature

Printed Name

Title: ☐ Chairman ☐ Vice Chairman